FMG
Advice & Insurance

Schedule of Loss

We're here to help. To process your contents claim as quickly as possible we'll need you to complete and return the Schedule of Loss form. If you have any questions, please call us on ***0800 366 466.***

Checklist

- Fill in the Schedule of Loss form (overleaf) listing your damaged items, including the make, model, and serial number.
- Photograph your damaged items. Please email photos to **earthquake@fmg.co.nz** and include your name and claim number.
- Include valuations, quotes and receipts for items over $500. Your retailer will have records for new items you have purchased.
- You can post, email or fax your Schedule of Loss form to us. Alternatively you can drop the form into your nearest FMG office.
- Please fill out your name, claim number and bank account number.

You can send your completed Schedule of Loss form to us in a variety of ways.

1. Post to:

FMG Claims, FMG House
The Square, PO Box 1943
Palmerston North Central, Palmerston North 4440

2. Scan and email:

earthquake@fmg.co.nz

3. Fax:

06 356 4603

4. Or drop it into any FMG office.

To find your closest office visit www.fmg.co.nz and click on Contact Us. Scroll down to find one of our regional offices.

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Name:	
Address:	
Claim number:	
Name of person filling this form:	

☐ By completing and signing this form I am acknowledging that all information in this form is true and accurate and is for damage caused by the Kaikoura earthquake.

Bank details

Name on bank account:	

Bank account number:

Schedule of Loss

Quantity	Description of item (including size, make & model)	Purchase price ($)	Age (years)	Replacement value ($)	Office Use

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